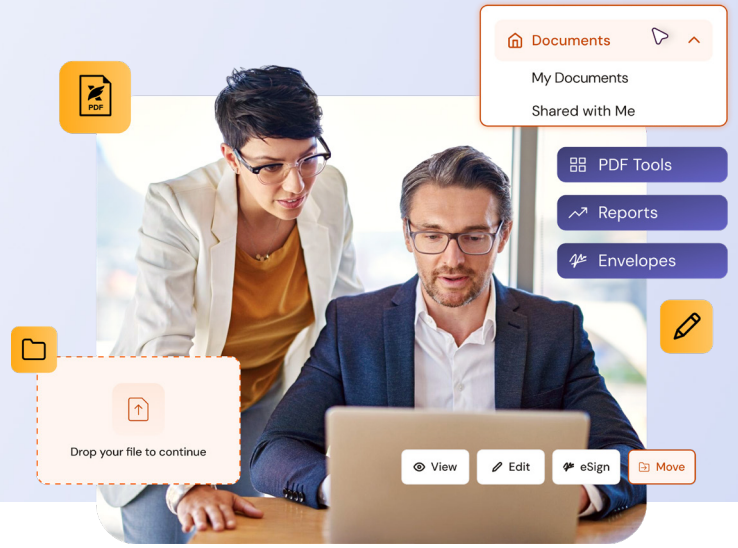




Document Management System (DMS)

Access, manage, and secure every file in one intelligent hub.

Foxit DMS is the centralized, cloud repository powering PDF Editor and eSign — with unlimited storage included. It organizes, secures, and tracks every file with metadata tagging, version control, retention rules, and audit trails. Instead of juggling multiple tools, DMS provides one source of truth across the Foxit ecosystem.



Why DMS Matters

Businesses struggle with file sprawl, duplicates, and compliance risks. **The impact is costly.**



83% of workers lose time daily to version confusion



\$14M lost annually from compliance violations



53% of companies expose sensitive files to all employees

Foxit DMS centralizes, secures, and streamlines document workflows—reducing errors, supporting governance, and helping protect critical information without added complexity.

Key Capabilities Across the Document Lifecycle

Foxit DMS unifies the document lifecycle—organizing, finding, securing, and accessing files—into one unified cloud platform.

Organize & Store

Unlimited cloud storage with structured folders and templates

Tool consolidation reduces administrative overhead by 30%

Find & Retrieve

Metadata tagging and OCR make documents instantly searchable

Smarter search cuts average retrieval times by 40%

Track & Control

Version history and check-in/out prevent overwrites and confusion

83% of workers lose time daily due to version issues

Secure & Govern

Role-based permissions, encryption, and retention safeguard sensitive data

53% of companies expose 1,000+ files to all employees

Cross-Product Access

One repository connects Editor and eSign

One source of truth reduces duplication and speeds collaboration

Who It's For

Foxit DMS is designed for organizations where documents drive daily operations, collaboration, and compliance.

Industries

Finance
Manage financial records, loan files, and audit-ready reports.

Legal
Maintain case files, contracts, and regulatory filings securely.

Healthcare & Life Sciences
Secure patient records, trial data, and research documents.

Technology & SaaS
Centralize specs, release notes, and customer documentation efficiently.

Manufacturing & Supply
Organize manuals, quality records, and supplier documentation centrally.

Roles

Legal Operations
Manage contracts, filings, and sensitive documents with audit-ready controls.

Business Operations
Eliminate file scatter, speed collaboration, and improve document access.

CIO / IT Leaders
Support secure, well-governed storage with access controls and administrative oversight.

Compliance & Risk
Simplify audits, support retention policies, and reduce exposure of sensitive data.

Knowledge Workers
Quickly find, share, and manage documents with centralized storage.

Packaging & Pricing



Included with all Foxit subscriptions at **no added cost.**

Access from PDF Editor or eSign

Includes:

- Unlimited cloud storage across all users.
- Centralized repository for every Foxit solution (Editor, eSign).
- Metadata tagging, full-text OCR, and advanced search.
- Version history, rendition management, and check-in/out controls
- Role-based access, encryption, and retention rules.
- Audit trails and audit-ready reporting.