

# **User Manual** Foxit<sup>®</sup> Enterprise Reader Group Policy

For Windows

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Anti-Grain Geometry - Version 5.1

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# **GPO User Guide**

#### What is Group Policy?

Group Policy (GPO), a feature of the Microsoft Windows NT family of operating systems, is a set of rules that control the working environment of user accounts and computer accounts. It offers the centralized management and configuration of operating systems, applications, and users' settings in an Active Directory environment.

Group Policy can configure most system settings, save power by utilizing smart power settings, give individual users more control over their machines with administrator privileges and increase system security.

This guide will introduce steps to help you master how to quickly add and modify the new GPO template for configuring your installation of Foxit Reader.

#### **Personal Computer Setting**

#### Set Template Preference

- Please click Start > Run or use the shortcut key Ctrl + R and type gpedit.msc to open Group Policy Editor.
- Right-click the management template and choose **Add/Remove Template** in the context menu. In the opened dialogue box, add the group policy template of Foxit Reader (Foxit Reader.adm). The Foxit Corporation template will appear in the left navigation pane and you can set its template preferences.

#### Foxit Enterprise Reader GPO

#### User Guide

Local Group Policy Editor	_	
File Action View Help		
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🗐 Local Computer Policy	Foxit Reader	
🔺 👰 Computer Configuration		
Software Settings	Select an item to view its description.	Setting
Windows Settings		Plugin
a 🚞 Administrative Templates		Preferences
Control Panel		Menus
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Windows Components		
a 🚞 Classic Administrative Templates (ADM)		
Foxit Reader		
📔 Plugin		
Preferences		
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Software Settings		
Windows Settings		
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#### Example: Set the Start Page

- Choose Foxit Reader > Menus > View > Remove Start Page.
- Double-click **Remove Start Page** to open the dialogue box and check the option **Enabled**. All the settings related with the Start Page will be removed in Foxit Reader, including Start Page, menu items, and the Start Page options in Preferences.
- If check the options **Unconfigured** or **Disabled**, the Start Page will be displayed and set with the original logic of Reader.

Local Group Policy Editor File Action View Help File Action View Help					
Local Computer Policy     Experiment     Computer Configuration     Demotive Settings     Windows Settings     Ministrative Templates     Demotive Control Panel	View Remove Start Page Edit policy setting Requirements:	Setting Remove Start Page			×
Network     Network     System     System     Sindows Components     Glassic Administrative Templates (ADM)     Grow Reader     Plugin     Preferences     Menus     File	Microsoft Windows XP SP2 or later Description: Set start page in Reader. If you select: "Never Show the Start Page in Reader", Reader will no longer show the start page and Start Application" within your preferences menu will be removed.	<ul> <li>Remove Start Page</li> <li>Not <u>Configured</u></li> <li><u>Enabled</u></li> <li><u>Disabled</u></li> </ul>	Comment: Supported on:	Previous Setting       Next Setting	4
View     View	Extended / Standard /	Options:		Help: Set start page in Reader. If you select "Never Show the Start Page in Reader", Reader will no longer show the start page and both "Start Page" and "General > Start Application" within your preferences menu will be removed.	*

• Other options are configured in the same fashion.

Note: Group Policy setting includes computer configuration and user configuration.

Computer configuration takes precedence over user configuration. The application will use the computer configuration if both the computer and user configure a specific function at the same time. Please note that if the option **Disabled** is a valid configuration, the setting will be shown in the help information. If not, the corresponding registry entry will be removed as selecting Unconfigured. (The value of the option Disabled in the Group Policy Template of Foxit Enterprise Reader is invalid.)

#### **GPO Deployment (for Server)**

#### **Create GPO Management**

- If you already have an Active Directory domain and organizational unit configured, please skip to "Apply the Foxit Template" section.
- Choose Start > Administration Tools > open "Active Directory Users and Computers" > right-click the field "wx.com" > choose New > Organization Unit in the right-click menu.

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Active Directory Users and Computers	Active Directory Users and Computers					
File Action View Help	File Action View Help					
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Active Directory Users and Comput Name		Туре	Description			
Saved Queries     Saved Queries     Saved Queries     Mix.com		builtinDomain Container	Default container for upgr			
Delegate Control Find Change Domain Change Domain Controller	n Controllers nSecurityPrincipals ed Service Accounts	Organizational Unit Container Container Organizational Unit	Default container for dom Default container for secu Default container for man			
Raise domain functional level Operations Masters		Organizational Unit Organizational Unit Container				
All Tasks	Computer Contact Group	Container	Default container for upgr			
View •	InetOrgPerson msImaging-PSPs					
Export List	MSMQ Queue Alias					
Properties	Organizational Unit Printer					
Help	User					
	Shared Folder					
Creates a new item in this container.						

• In the opened New Organization Unit dialogue box, type the unit name (For this example, we have named the unit "qa") and click OK.

😑 Active Directory Users and Con	nputers			<u>_ 0 ×</u>
File Action View Help				
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Active Directory Users and Comput	Name	Туре		Description
🕀 🧮 Saved Queries	Builtin	builtinDomain		
🛨 🏥 wx.com	Computers	Container		Default container for upgr
New O	bject - Organizational Unit	· · · 10.5	×	Default container for dom
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_	9			Default container for man
	Create in: wx.com/			
Nar	ne:			Default container for upgr
qa				
1				
	Protect container from accidental deletion			
	ОК	Cancel Help		

Right click the created organization unit "qa" and choose New > User in the right-click menu.
 For this example, we have named the user "King"

Active Directory Users and Com	puters			
File Action View Help				
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Active Directory Users and Comput E Caved Queries		Description		
# wx.com     #      Builtin     Computers     Computers     Dianain Controllers	New Object - User	X		
ForeignSecurityPrincipals     Managed Service Accounts     a ga     G ga     ga     ga	First name: king Initials:	_		
⊞ 🦰 Users	Full name: king User logon name:			
	king @wx.com 💌 User logon name (pre-Windows 2000):			
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• Click Start > Programs > Administration Tools > open the Group Policy Management Console and right-click the created organization unit "qa" and choose **Create and Connect GPO**.

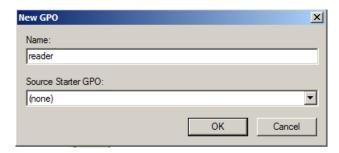
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Group Policy Management Group Policy Management More policy Management More policy Management More policy Modeling More policy Modeling Wizard More policy Modeling Wizard New Organizational Unit View New Window from Here Delete Rename Refresh Properties Help	🔜 File Action Vi	ew Window Help	
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	Group Policy Mana Group Policy Mana Forest: wx.co Group Policy Mana Stress Group Policy Mana Mana Sites Group Policy Mana Mana Sites Group Policy Mana Mana Sites Group Policy Mana Mana Sites Group Policy Mana Mana Sites Group Policy Mana Mana Sites Group Policy Mana Sites Group Policy Mana Sites Sites	ngement m m omain Controllers Create a GPO in this domain, and I Link an Existing GPO Block Inheritance Group Policy Modeling Wizard New Organizational Unit View New Window from Here Delete Rename Refresh Properties	Linked Group Policy Objects
Create a GPO in this domain and link it to this container	Croate a CBO in this da	main and link it to this container	

If you cannot find the Group Policy Management in Administration Tools, please install the application package GPMC.MSI. You can download the package by clicking the link <a href="http://www.microsoft.com/windowsserver2003/gpmc/default.mspx">http://www.microsoft.com/windowsserver2003/gpmc/default.mspx</a>.

#### Apply the Foxit Template

Foxit Reader Setun.msi		B DNS
	222	Event Viewer
Group Policy Management		🔜 Group Policy Management
Active Directory Users and	3≹≡	😪 iSCSI Initiator
Computers		🚡 Local Security Policy
Foxit Reader 5.1	admin	N Performance Monitor
		🚡 Security Configuration Wizard
Internet Explorer	Documents	Server Manager
		🦳 🥥 Services
Command Prompt	Computer	📆 Share and Storage Management
	Network	🔄 Storage Explorer
Notepad		System Configuration
	Control Panel	🕒 Task Scheduler
Active Directory Domains and Trusts		Windows Firewall with Advanced Security
in tusts	Devices and Printers	Windows Memory Diagnostic
iSCSI Initiator		🔯 Windows PowerShell Modules
	Administrative Tools 🔹 🕨	🐌 Windows Server Backup
Microsoft Outlook 2010	Help and Support	
Local Security Policy	Run	
All Programs		
Search programs and files	Shut down	

• Type the GPO name in the "Create GPO" dialogue box and click OK.



• Right-click the new GPO and choose Edit in the right-click menu to open Group Policy Editor.

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• Right-click the Template Management and choose Add/Remove Template to add Foxit Reader.adm. Please refer to <u>Set Template Preference</u>.

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File Action View Help					
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<ul> <li>Local Computer Policy</li> <li>Computer Configuration</li> <li>Software Settings</li> </ul>	ation	Administrative Templates Select an item to view its	Setting		
<ul> <li>Mindows Setting:</li> <li>Administrative Te</li> <li>Set Configuration</li> <li>Software Setting:</li> </ul>	emplates	description.	Control Panel Desktop		
Windows Setting     Administrative Te     Ontrol Pa	Add/Remove Templates		Shared Folders  Start Menu and Taskbar  System  Nideum Community		
▷ Construction Desktop ▷ Network Construction Shared Fc	Filter On Filter Options Re-Apply Filter		Windows Components     Classic Administrative Templates (ADM)     All Settings		
<ul> <li>Start Men</li> <li>System</li> <li>Windows</li> </ul>	All Tasks View	•			
▶ 📫 Classic Ac 🐴 All Setting	Export List Help				
Manage administrative ter	nplates	Extended Standard	< >		

• For configuring options, please refer to Example: Set the Start Page.

## **GPO Items**

The following table introduces some simple manipulations in GPO to speed up your working process.

Folder Path	ltem	Options	Description
Foxit Reader >	Disabled Plugin List	Remove plugins listed on	Add plugins which need
Plugin		the left dialogue box.	to be disabled. Users
			need to enter the file
			name of the plugins in
			the program folder:
			\Program Files\Foxit
			Software\Foxit
			Reader\plugins. Only
			supported plugins
			have .fpi extension.
Foxit Reader >	Set as Safe Reading	Set as Safe Reading Mode.	Check the option in
Preferences	Mode		Preferences > Trust
			Manager.
		Forbid modification in Foxit	Grey the setting in
		Reader.	Preferences > Trust
			Manager.
Foxit Reader >	Default PDF Reader for		1. Set Foxit Reader as
Preferences	Web Browser		the default PDF Reader
			for web browser.
			2. Remove Settings in
			Preferences>File
			Associations.
Foxit Reader >	Default PDF Reader	Remove the menu item: "Set	Only remove the item
Preferences		as the Default Reader".	of "Set to Default PDF
			Reader" under the
			"Help" menu.
		Set as the Default Reader.	1. Set Reader as default
			PDF Reader.
			2. Remove the item of
			"Set to Default PDF
			Reader" under the
			"Help" menu.
Foxit Reader >	Toolbar Mode	Tabbed Toolbar Mode.	Set Tabbed Toolbar

#### Items in GPO Template

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			User Guide
Preferences			Mode as the default
			toolbar mode. Users
			can change the style by
			choosing Basic > Change
			Style.
		Forbid modification in Foxit	Forbid changing the
		Reader.	toolbar mode. If both of
			the two options are
			checked, users cannot
			change the toolbar
			mode anymore.
Foxit Reader >	Internet search	Remove Ask.com search	Remove Ask.com search
Preferences		button and the menu item of	button and the menu
		"Hide Ask.com search	item of "Hide Ask.com
		button" on the "Internet	search button" on the
		Search" tab under the	"Internet Search" tab
		"Preferences" menu.	under the "Preferences"
			menu.
Foxit Reader >	RMS Server Setting		Set the URLs of RMS
Menus > File			License and Certificate
			Server. Users can
			change the URLs by
			choosing File > RMS >
			Server setting.
Foxit Reader >	Remove the "Email"		Remove Email menu
Menus > File	Menu		from both normal
			toolbar and tabbed
			toolbar mode.
Foxit Reader >	Remove Start Page		1. Do not display start
Menus > View			page.
			2. Remove the setting
			of "General" tab under
			"Preferences" menu.
			3. Remove the menu
			item of "Start" under
			the "View" menu.
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### **Contact Us**

Feel free to contact us should you need any information or have any problems with our products. We are always here, ready to serve you better.

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